



## **Admissions Policy**

The Northamptonshire County Council is the Admission Authority for **Titchmarsh CE Primary School** and **Warmington School** and is therefore responsible for all admissions. The County Council will admit up to **20 pupils in each year group for Titchmarsh CE Primary School** and **15 pupils in each year group for Warmington School**. When there are more applications than there are places available, the Council will admit pupils according to the following criteria, which are listed in order of priority.

The Council will give priority to children with a statement of SEN or an Educational Health Care Plan (EHCP), which names the school as appropriate provision. Where there are more applications for places than there are places available, priority will be given in the following order:

### **1. Oversubscription criteria**

1. The Council will admit 'Looked After Children', that is, children in Local Authority care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangement order or special guardianship order;
2. The Council will admit children on social or medical grounds, where professionals have clearly identified that the school will best meet the needs of the child. These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social services;
- 3a. **For admission to Warmington School - children residing with their parent(s)/legal guardian(s) in the village of Warmington;**
- 3b. **For admission to Titchmarsh CE Primary School – children residing with their parent(s)/legal guardian(s) in Clopton and Titchmarsh;**
4. Children who have a sibling attending the school at the time of admission of the child (see sibling definition below)
5. Other Children



If the admission number is exceeded within criterion 2, priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school. (Measured via the distance from the child's home to the main entrance of the school. Distances are measured from the property to the nearest access point to the school grounds. It is measured on a straight-line basis, using a geographical information system.)

## **2. Appeals**

You have the right to appeal against a decision not to offer your child a place at [Titchmarsh CE Primary School](#) or [Warmington School](#). Requests for appeals should be made in writing or send an email. Details are available on the Northamptonshire County Council website.

## **3. Waiting Lists**

All parents who are refused a place at either school at any time may wish to place their child's name on a Waiting List. (This does not affect your right of appeal). If a place becomes available at the school, places will be allocated according to the admissions criteria.

Parents must contact the Admissions Authority in writing (either letter or email) and request that their child's name is placed on the Waiting List.

If a place becomes available it will be allocated in accordance with the published oversubscription criteria. These allocations will be done once a month.

## **4. Residency definition/Home**

The child's place of residence is the address of the parent or legal guardian with whom the child spends the majority of time during the school week. (Parents/legal guardians may be asked to produce evidence of residency/home address at any time during the admissions process. This evidence will usually be in the form of a utility bill, (e.g. electricity, gas) fewer than 3 months old. If false or misleading information is used to gain a place at [Titchmarsh CE Primary School](#) or [Warmington School](#), the offer of a place will be withdrawn and the application cancelled).

## **5. Definition of siblings**

The definition of a brother or sister (sometimes referred to as a sibling):

- a brother or sister sharing the same parents



## The Unity of Titchmarsh and Warmington Schools



- a half brother or half sister where 2 children share one common parent
- a step-brother or step-sister, where two children are related by a parent's marriage/partnership.
- adopted children

A brother or sister must be living at the same address when the application is made.

Key:

Red denotes details relating to Warmington School

Blue denotes details relating to Titchmarsh CE Primary School