

# The Unity of Titchmarsh and Warmington Schools

## PUPIL PREMIUM POLICY

This policy was adopted by the Governing Body in Autumn 2016. This will be reviewed in Autumn 2017.

### **1. INTRODUCTION**

- 1.1 The Pupil Premium (PP) is an amount of money allocated to schools on a per pupil basis for any child who has been eligible for Free School Meals (FSM) at any time during the preceding six years - known as FSM Ever 6.
- 1.2 This is deemed to be the most useful indicator of a child's current needs. Because of the established link between deprivation and educational underachievement, this grant is aimed at giving schools additional resource to support such children in overcoming any barriers they may have in successfully engaging with education.
- 1.3 It also applies to Looked After Children Adopted from Care (on or after 30.12.05) and, at a reduced rate, to the children of service families.-(known as Ever 4 Service Child and applies to children recorded as such since 2011- see Appendix 1 for full definition and eligibility details).

### **2. RATIONALE**

- 2.1 That all students eligible for PP are enabled to make better than expected progress and to engage fully in every aspect of school life.
- 2.2 We do not confuse eligibility for PP with low ability and some children eligible for PP are amongst our more able pupils. It is important, therefore, to take account of pupils' starting points and their potential to improve even further and to direct PP funding at accelerating progress.

### **3. AIMS**

- 3.1
  - To ensure all PP pupils make good or outstanding progress
  - To ensure PP funding reaches the groups of pupils for whom it was intended.
  - To ensure PP funding makes an impact on pupils' education and lives by providing full access to the curriculum and extra-curricular activities.
  - To ensure that PP will be used to raise achievement and attainment by providing access to additional or appropriate educational support.
  - To ensure funding closes the gap between the achievement of PP pupils and their peers.
  - To use the funding to address other underlying inequalities between PP pupils and others.
  - To ensure all staff are aware of who the PP pupils are in their class, know the systems in place to support them and are monitoring progress accordingly.
  - To designate a staff member with responsibility for monitoring PP pupil progress and expenditure of PP funding.
  - To identify ways of effectively allocating the PP funding to give the best results.

### **4. IDENTIFICATION**

#### 4.1 PP is allocated to

- pupils who are, or have been, in receipt of FSM at any time in the last six years. The definite list of pupils in this category is held at the Department for Education and communicated to schools periodically
- Pupils who are looked after/adopted from care (LAC)
- Pupils whose families are, or have been, in the military service and satisfy the criteria as set out by the Department for Education

- 4.2 Any pupil who becomes eligible for FSM during the year will be added to the list and treated as a PP pupil for the purposes of this policy and will have access to funding / support even if the school has not yet received funding for them.
- 4.3 The data held on pupils and available to members of staff through our Schools Information Management System (SIMS) includes identifying pupils who are eligible for both PP and currently eligible for FSM. The electronic Marksheets available to teaching staff contain all the relevant data on individual pupils, including their eligibility for either FSM or PP or both.

## **5. RESPONSIBILITY**

- 5.1 It is the responsibility of all members of staff to ensure that all pupils receive the education, care and support they need to become happy and successful adults.
- 5.2 Because LAC children are more likely to need additional support in order to become successful, they may require particular organisational focus.
- 5.3 The Class teachers know each pupil in their class the best. The first responsibility therefore lies with the class teacher in identifying where a PP pupil has particular needs, which could be a barrier to the successful engagement with their education or the wider life of the school. Concerns should be passed on to the Head of School.
- 5.3 The aggregated knowledge about the PP pupils is the responsibility of the dedicated, Special Educational Needs Co-ordinator (SENCO), who will track and keep records on PP students, including their engagement with enrichment activities.
- 5.4 SENCO will:
- advocate for PP pupils with the Senior Leadership Teams (SLT), Governors and relevant outside agencies
  - aggregate the particular needs of such students from internal records
  - based on this analysis, plan any behavioural, social and emotional support as may be necessary
  - work with the Class teacher in planning early and effective intervention to support learning needs
  - maintain an overview of the progress of PP pupils
  - intervene, where necessary, to support and advance their progress
  - manage liaison with home and with parents
  - manage the budget lines designed to support access to enrichment activities and other necessary support for the better engagement in learning
  - report regularly to SLT and Governors on all aspects of the engagement and progress of PP pupils
- 5.5 The Class teacher is responsible for providing a planned programme of learning support in conjunction with the relevant teacher.
- 5.6 The Bursar is responsible for providing means whereby the progress of PP pupils may be regularly tracked and monitored.
- 5.7 The Head of School has responsibility to ensure, through Quality Assurance of Leaders of Learning, that PP pupils receive good quality teaching and in particular increased feedback via their Class teacher
- 5.8 The Executive Headteacher is responsible for ensuring there are sufficient resources and staff available to support the needs of PP pupils identified in the implementation of this policy, within the reasonable limits of available funding.

## **6. ASSESSMENT OF NEED**

- 6.1 Pupils who are eligible for PP will be assessed on the following basis:
- expected progress in Reading, Writing and Maths
  - expected progress in other curriculum areas
  - application to learning
  - attendance

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- behaviour
- social and emotional engagement
- health and welfare
- hobbies and interests
- home life

6.2 Following analysis of need, the Class teacher will be responsible for deciding whether the pupil requires further support.

### **7. LEARNING SUPPORT**

7.1 All pupils eligible for PP and who are making less than expected progress for learning reasons are entitled to:

- analysis of learning need
- a planned programme of intervention proven to be effective in addressing the identified learning need(s) - including access to one-to-one and small group tuition in literacy and numeracy where necessary
- access to specialist support where necessary
- access to books and ICT equipment, as necessary, to support their identified learning need
- advice to parents about best methods for supporting pupil's specific needs

### **8. PUPIL SUPPORT**

8.1 All pupils eligible for PP may be entitled to:

- an analysis of barriers to learning and engagement
- a planned programme of behavioural, social and emotional support proven to be effective in addressing the identified need(s)
- access to a qualified counsellor
- access to behaviour support
- regular contact with parents
- home visits where necessary
- Financial support for attending school residential visits – maximum one per academic year (via trip permission slip)
- Financial support for participating in curriculum enrichment activities (via activity permission slip)
- Discretionary financial support for the cost of the purchase of basic school uniform (via application form)
- Discretionary financial support for engagement in enrichment activities eg after school clubs and activities (via application form)

### **9. FINANCE**

9.1 Each school receives an annual amount per pupil (see Appendix 1). Income and expenditure for each academic year is published separately to this policy and is available on the schools websites.

9.2 The vast majority of the available PP grant supports the activities of Learning Support and Pupil Support in relation to meeting the needs of PP pupils. However, there is a need to allocate a proportion of funds to allow PP pupils to engage in school and in other activities on an equal footing with other pupils. We refer to this as Discretionary Financial Support.

- 9.3 The allocation of PP budgets will be subject to annual agreement by PP Governors in Term 6 based on the financial year budget at that time for the academic year starting in the September ie the next academic year.
- 9.4 Allocations should be, wherever possible, designed to meet anticipated need for the current cohort of PP pupils based on historical patterns of expenditure.
- 9.5 In order to obtain Discretionary Financial Support, SENCO, Class teachers or parents will apply using the form at Appendix 2.
- 9.6 The school will contact all parents of pupils eligible for PP when they first join the school and make them aware of the available support and all trip and activity letters/reply slips will include a tick box for parents to indicate their child is a PP pupil.
- 9.7 Discretionary Financial Support levels are available in Appendix 1. Payments for Discretionary Financial Support are made on production of a receipt or direct to the company providing the service.

## 10. Pupil Premium Amounts Devolved to Schools

Financial Year	All Pupils	Up to KS2	KS3 & Up	LAC	Military Service
2011-12	£488	NA	NA	£488	£200
2012-13	£623	NA	NA	£623	£250
2013-14	NA	£953	£900	£900	£300
2014-15	NA	£1300	£935	£1900	£300
2015-16	NA	£1320	£935	£1900	£300
2016-17	NA	£1320	£935	£1900	£300

## 11. Discretionary Financial Support

Financial Year	Uniform & Clothing	Enrichment Activities (Over-all cost of activities per year, not per activity)
2016 – 17	£50.00 (max.)	£425.00 (max.)

### TITCHMARSH PUPIL PREMIUM

Date	Paid to	Reason	Amount	Activity
September 2016– July 2017	TA's/Teachers	Support	£7060	Provides 1:1 & small group targeted intervention programmes across the school with all groups. Children identified including PP through data tracking and teacher identification.
September 2016– July 2017	PSA	Support	£1500	Provides family support for families in our school. Instrumental in family support for PP child's family who transferred to special provision.
September 2016– July 2017	Coolmilk	FSM	£166	Provides milk for FSM children.
September 2016– July 2017	Various	FSM	£1834	School trips, sporting and music activities. Breakfast and after school club.
Pupil Premium – Indicative allocation: £10,560.00				

### WARMINGTON PUPIL PREMIUM

Date	Paid to	Reason	Amount	Activity
September 2016– July 2017	TA's/Teachers	Support	£3194	Provides 1:1 & small group targeted intervention programmes across the school with all groups. Children identified including PP through data tracking and teacher identification.
September 2016– July 2017	PSA	Support	£250	Provides family support for families in our school. Instrumental in family support for PP child's family who transferred to special provision.
September 2016– July 2017	Coolmilk	FSM	£166	Provides milk for FSM children.
September 2016– July 2017	Various	FSM	£350	School trips, sporting activities (CJS Football) After School Club.
Pupil Premium – Indicative allocation: £3960				

## 12. Definitions

### 12.1 Service Children

For 2015/16 any child who has been categorised as a Service Child since 2011 will be eligible for the Service Premium. These children will be known as 'Ever 4' Service Children.

12.2 The Service Premium gives schools extra funding to support children and young people with parents in the armed forces. Pupils attract the premium if they meet the following criteria:

1. One of their parents is serving in the regular armed forces
2. One of their parents served in the regular armed forces in the last 3 years
3. One of their parents died whilst serving in the armed forces and the pupil is in receipt of a pension under the Armed Forces Compensation Scheme (AFCS) and the War Pensions Scheme (WPS)



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**Warmington Schools**



Application Form  
for Discretionary Financial Support from Pupil Premium Funding

To be used to apply for help with uniform, to a maximum of £50 per academic year, and enrichment activities, e.g. Afterschool Clubs.

1. Full Name & Form of Child.	
2. Parent / Carers Name  Address  Telephone Number	
3. What is the financial support to be used for? eg. Name of school club, uniform, holiday club.	
4. How much money are you requesting?	£
5. Total cost of activity	£
6. What contribution will you be making?	£
7. Have you asked for help from this fund before?  If YES What was it for?  When?	YES                      NO (delete as applicable)
8. Is your child eligible for free school meals?	YES                      NO (delete as applicable)
9. Are there any other comments you would like to add in support of this application?  (Please use the reverse of form if additional space is needed.)	
10. Parent / Carer Signature  Date:	